



Umbrella Party Rental Agreement

This Williamsburg Family Aquatic Center Rental Agreement is made effective as of the _____ day of _____, 20____ by and between _____ (hereinafter referred to as Lessee) and the City of Williamsburg Recreation Department (hereinafter referred to as Recreation Department). The parties agree as follows:

1. The Recreation Department agrees to lease one umbrella to Lessee on _____ (day and date) and time _____. The Recreation Department will determine and supply the appropriate staff needed for the event.
2. Lessee's use of the premises is subject to compliance with all posted rules and restrictions. A copy of the rules is attached, and by reference incorporated herein. Failure to comply with posted rules and restrictions can result in a termination of this agreement.
3. Lessee plans to use the facility for the following purpose: (briefly describe the group i.e., birthday party, reunion, etc.)

4. Estimated attendance is _____. (Must not exceed 15 people.)
5. Lessee agrees to pay a \$25.00 deposit at this time. Reservation will not be made until the Recreation Department has received the deposit. The deposit check shall be a separate check from the rental fee check, and will be returned to the lessee upon satisfactory completion of this agreement. The Recreation Department will refund said deposit if the Aquatic Center is closed due to inclement weather or other conditions. The Recreation Department will keep the deposit check if Lessee cancels the party within five (5) calendar days of the event.
6. In exchange for exclusive use of an umbrella, Lessee agrees to pay a rental fee of **\$75 for up to 15 people. The reservation shall not exceed 15 people.** Said fee shall be paid at the time of the event.
7. **One large single topping pizza is included with the rental.** The Lessee must pay for any additional **single topping** pizzas at the rate of **\$11** per pizza. Additional pizzas must be paid for at the time of the rental. Please write pizza order on the lines provided below:

8. **One small slush for each individual is included with the rental.** Each individual whose name is included on the rental form will receive one slush ticket to be redeemed at the concession stand on the day event. Slush tickets can not be redeemed for any other item and must be redeemed that day.

9. The Lessee is **not allowed** to bring in food or drinks. The concession stand is open during public pool hours. Coolers will not be allowed into the facility. **However, the Lessee will be allowed to bring in a birthday cake/cupcakes.** Any other outside food, drinks, and coolers will be asked to be left at the front counter.

10. Please list the names of those attending on the lines provided below: This is used for check-in purposes. When the party arrives we will ask for each individual to check in. If changes are made prior to the rental please contact us at 668-1480 so we can make the appropriate changes. **Each individual attending must be on this form regardless of their intent to swim.** Any additional people over 15 people will be required to pay the \$4.00 admission fee regardless of their intent to swim.

1. _____	2. _____
3. _____	4. _____
5. _____	6. _____
7. _____	8. _____
9. _____	10. _____
11. _____	12. _____
13. _____	14. _____
15. _____	

11. This document contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written. This agreement may be modified or amended in writing, if the writing is signed by the parties.

Lessee Signature: _____

Date: _____

Aquatic Center Employee Signature: _____