

# Aquatic Center Rental Agreement



This Williamsburg Family Aquatic Center Rental Agreement is made effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between \_\_\_\_\_ (hereinafter referred to as Lessee) and the City of Williamsburg Recreation Department (hereinafter referred to as Recreation Department). The parties agree as follows:

1. The Recreation Department agrees to lease the Williamsburg Family Aquatic Center to Lessee on \_\_\_\_\_ (day and date) for a period not to exceed **2 hours**. Lessee's exclusive use of the Aquatic Center shall begin at \_\_\_\_\_ a.m./p.m. (circle) and end at \_\_\_\_\_ a.m. /p.m. (circle). The Lessee has requested that the concession **will / will not** (circle) be open during this period. The Recreation Department will determine and supply the appropriate staff needed for the event.

2. Lessee's use of the premises is subject to compliance with all posted rules and restrictions. A copy of the rules is attached, and by reference incorporated herein. Failure to comply with posted rules and restrictions can result in a termination of this agreement.

3. Lessee plans to use the facility for the following purpose: (briefly describe the group i.e., birthday party, reunion, etc.)

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4. Estimated attendance is \_\_\_\_\_.

5. Lessee agrees to pay a \$50.00 deposit at this time. Reservation will not be made until the Recreation Department has received the deposit. The deposit check shall be a separate check from the rental fee check, and will be returned to the lessee upon satisfactory completion of this agreement. The Recreation Department will refund said deposit if the Aquatic Center is closed due to inclement weather or other conditions. The Recreation Department will keep the deposit check if Lessee cancels the party within seven (7) calendar days of the event or if actual attendance exceeds the estimated attendance stated above.

6. In exchange for exclusive use of the Aquatic Center, Lessee agrees to pay a rental fee of **\$100.00 per hour for 1-50 people, \$120.00 per hour for 51-100 people** or **\$140.00 per hour for over 100 people**. Said fee shall be paid at the time of the event.

7. This document contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written. This agreement may be modified or amended in writing, if the writing is signed by the parties.

Lessee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Lessee Phone Number: \_\_\_\_\_

Lessee Email Address: \_\_\_\_\_

Aquatic Center Employee Signature: \_\_\_\_\_